Fall 2016 Application for Enrollment in Certificate Programs

PART I
PERSONAL INFORMATION

APPLICANT INFORMATION AS WRITTEN ON OFFICIAL DOCUMENTS

FIRST NAME	LAST NAME	FATHER'S NAME OR MIDDLE NAME
FULL NAME IN ARMENIAN (PER PASSPORT OR NATIONAL ID), IF APPLICABLE	PRIMARY CITIZENSHIP	☐ PASSPORT # OR ☐ NATIONAL ID #
IF NOT A CITIZEN OF ARMENIA, ARE YOU AN ARMENIAN SPECIAL PASSPORT HOLDER? ☐ YES ☐ NO	ARMENIAN SPECIAL PASSPORT # / SECONDARY CITIZENSHIP	☐ PASSPORT # OR ☐ NATIONAL ID #
PLACE OF BIRTH (CITY/TOWN)	PLACE OF BIRTH (COUNTRY)	DATE OF BIRTH mm/dd/yy
GENDER ☐ FEMALE ☐ MALE	MARITAL STATUS ☐ SINGLE ☐ MARRIED	

PLEASE LIST OTHER NAMES AND/OR LAST NAMES THAT MIGHT APPEAR ON YOUR OFFICIAL DOCUMENTS

FIRST NAME(S)	LAST NAME(S)

CURRENT CONTACT INFORMATION

PERMANENT RESIDENCE		TEMPORARY RESIDENCE ☐ SAME AS PERMANENT RESIDENCE	
STREET NAME, APARTMENT/HOUSE #		STREET NAME, APARTMENT/HOUSE #	
CITY	STATE/REGION	CITY	STATE/REGION
COUNTRY	POSTAL CODE	COUNTRY	POSTAL CODE
EMAIL ADDRESS		CELL PHONE #	HOME PHONE #

OPTIONAL QUESTION: FOR THE PURPOSES OF RESEARCH, PLEASE LIST THE FULL NAME(S) OF RELATIVE(S) WHO GRADUATED FROM AUA.

FULL NAME	RELATION TO YOU	PROGRAM NAME	GRADUATION YEAR
FULL NAME	RELATION TO YOU	PROGRAM NAME	GRADUATION YEAR

EMERGENCY CONTACT INFORMATION

FULL NAME	RELATION TO YOU	PHONE #

DO YOU INTEND TO APPLY TO AN AUA GRADUATE PROGRAM?

☐ YES (PROGRAM NAME: _____ YEAR:_____)

☐ NO

DID YOU PREVIOUSLY STUDY AT AUA?

☐ YES, I COMPLETED THE PROGRAM (DATE:_____)

☐ NO, I DID NOT STUDY AT AUA BEFORE

☐ I AM A CURRENT STUDENT (PROGRAM NAME:_____)

☐ I STARTED A PROGRAM, BUT DID NOT COMPLETE IT

PART II
ACADEMIC PLANS

PREFERRED CERTIFICATE PROGRAM

PLEASE CHOOSE ONE OF THE CERTIFICATE PROGRAMS LISTED BELOW:

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES (CHSS)

☐ CERTIFICATE IN TRANSLATION (CTRA)

☐ CERTIFICATE IN TEACHING ENGLISH AS A FOREIGN LANGUAGE (CTEFL)

FIRST NAME:
LAST NAME:

PART III
ACADEMIC CREDENTIALS

HAVE YOU COMPLETED YOUR BACHELOR'S DEGREE?	IF NO, WHEN WILL YOU COMPLETE IT?
☐ YES ☐ NO	mm/dd/yy

INSTITUTION(S) FROM WHICH BACHELOR/POST-BACHELOR DEGREE WAS OR WILL BE EARNED
List in reverse chronological order (i.e. starting with most recent) all bachelor or post-bachelor institutions you have attended or are presently attending. Attach additional pages, if necessary. You must submit the original and a copy of all official diploma(s) and transcript(s) for all listed institutions. If you are in your final year of studies, you should submit a transcript that details all courses completed for each year along with the grades received. Transcripts must be issued by your institution and should bear the official stamp or seal as well as the signature of the appropriate official. You should submit your official diploma and final transcript along with a copy after graduation to complete your application process.

1	COLLEGE/UNIVERSITY NAME	DEGREE EARNED	DEPARTMENT
	CITY/STATE/COUNTRY	START DATE	DATE DEGREE EARNED/EXPECTED
2	COLLEGE/UNIVERSITY NAME	DEGREE EARNED	DEPARTMENT
	CITY/STATE/COUNTRY	START DATE	DATE DEGREE EARNED/EXPECTED
3	COLLEGE/UNIVERSITY NAME	DEGREE EARNED	DEPARTMENT
	CITY/STATE/COUNTRY	START DATE	DATE DEGREE EARNED/EXPECTED
4	COLLEGE/UNIVERSITY NAME	DEGREE EARNED	DEPARTMENT
	CITY/STATE/COUNTRY	START DATE	DATE DEGREE EARNED/EXPECTED

PART IV
PROFESSIONAL EXPERIENCE

PLEASE LIST YOUR RECENT WORK EXPERIENCE IN REVERSE CHRONOLOGICAL ORDER. ATTACH ADDITIONAL PAGES, IF NECESSARY.

EMPLOYER	JOB TITLE	SUPERVISOR'S FULL NAME	LENGTH OF EMPLOYMENT FROM-TO (MM/YYYY - MM/YYYY)

FIRST NAME:
LAST NAME:

PART V
ENGLISH LANGUAGE PROFICIENCY

To enroll in a certificate program, you must arrange for your official TOEFL iBT or IELTS test scores to be sent directly to AUA from the testing service. This typically takes between two to four weeks. You must take the required exam or receive an English Language Proficiency Test Waiver by the published deadline date for which you are applying. Applications missing official test scores are not considered complete and will not be reviewed. To ensure that AUA receives your official test scores, please submit a copy of the registration page from the corresponding testing service's web site which confirms that you indicated AUA's institution code. It is essential that you indicate the American University of Armenia's institution codes when you register for each test, as follows:

TOEFL iBT code 4151 | **IELTS ACADEMIC** **American University of Armenia,** 40 Baghramyan Avenue, Yerevan

ENGLISH LANGUAGE PROFICIENCY
PLEASE LIST YOUR SCORE(S) ON ANY TEST(S) YOU HAVE TAKEN IN THE PAST **TWO** YEARS. IF YOU ARE SCHEDULED TO TAKE A TEST, PLEASE LIST THE DATE.

TOEFL iBT:	TEST DATE 1	SCORE 1	TEST DATE 2	SCORE 2
IELTS ACADEMIC:	TEST DATE 1	SCORE 1	TEST DATE 2	SCORE 2
OTHER:	TEST NAME		TEST DATE	SCORE

HAVE YOU SUBMITTED A REQUEST FOR THE ENGLISH LANGUAGE PROFICIENCY TEST WAIVER?	HAS YOUR WAIVER REQUEST BEEN APPROVED?	DATE APPROVED
☐ YES ☐ NO	☐ YES ☐ NO	mm/dd/yy

PART VI
LANGUAGE PROFICIENCY

Place an ***X*** under the appropriate proficiency level for each language below.

LANGUAGE	NATIVE	FLUENT	ADVANCED	INTERMEDIATE	BEGINNER
ARMENIAN					
ENGLISH					
RUSSIAN					
OTHER (PLEASE SPECIFY) _____					
OTHER (PLEASE SPECIFY) _____					

PART VII
STATEMENT OF PURPOSE

Describe your academic and professional reasons for seeking enrollment in the indicated certificate program on a separate page. In addition discuss relevant professional experience including your roles, responsibilities, and accomplishments throughout your professional career as well as academic and non-academic (including volunteer work) achievements. Please be concrete in your Statement of Purpose. Your Statement of Purpose should be **typed** and cannot exceed **500 words** using 12 point font.

FIRST NAME:
LAST NAME:

PART VIII
APPLICATION CERTIFICATION AND PRIVACY POLICY STATEMENT

APPLICANT INFORMATION CONTENT AND STORAGE

Information about AUA applicants consists of data contained in their applications and in some cases from information derived from interviews. AUA stores this information in written and electronic form indefinitely. Some data may be updated continually.

USE OF INFORMATION

Information from your application may be:

- Used by the Office of Admissions and AUA administration and faculty to review applicants;
- Supplied to the University's funding organizations; and
- Used for the evaluation of an individual's participation in the program and for the collection of data for general program evaluation.

AUA does not provide applicant information to third parties.

APPLICANT CERTIFICATION

I certify that the information provided in this application and all other accompanying materials is complete and accurate. I understand that these documents will become the property of the American University of Armenia and will not be returned to me. I understand that the American University of Armenia reserves the right to verify the information listed in this application and any additional documents I have submitted during the application process. I understand that intentionally giving false or misleading information in the application will result in my disqualification.

SIGNATURE	DATE